

# Memorandum of Understanding

## Memorandum of Understanding (27 February 1997 Revision)

### Goal:

Develop a National CADD Standard (herein referred to as the Standard) based on the contributions of multiple organizations

### Guiding Principles:

- Retain the identity of the contributing organizations to the Standard while preserving the fact that the National Institute of Building Sciences (NIBS) Facilities Information Council is the coordinator of the Standard.
- Retain the rights of the contributing organizations to copyright their sections of the Standard while retaining the intent to encourage as wide a distribution of the Standard as possible throughout the design and construction industry and its suppliers. Distribution methods of the copyrighted information will be agreed to by the contributing organizations and priced as outlined below.
- Structure the Standard in such a way to allow each contributing organization to sell their contributions as stand alone documents. Publication schedules for stand-alone documents shall be solely under the control of contributing organizations.
- Each contributing organization shall submit their contribution to a consensus process based on that determined by Facilities Information Council bylaws. This process is intended to ensure coordination, continuity, completeness and absence of redundancy or conflict in the Standard. NIBS shall form a project committee to provide a consensus review of the Standard. The chairman of the Project Committee shall be from one of the contributing organizations. A steering committee, if established, shall be composed of a minimum of one representative of each of the contributing organizations.
- Each contributing organization shall have the right to distribute the entire National CADD Standard.
- The sale price of the National CADD Standard shall not be greater than the sum of the individual parts.
- Pricing of the publications should permit the publishers and contributing organizations to cover their expenses and to see a reasonable return on investment.
- Each organization shall develop a process for maintaining their part of the National CADD Standard. Review comments shall be collected by the National Institute of Building Sciences Facilities Information Council and distributed to the participating organizations within 30 days of receipt.

### Responsibilities

The following chart is provided as the basis for each contributing organization's responsibilities to the Standard. The dates specified are goals of this agreement:

Section	Responsibility					NIBS	Std.
	CSI	AIA	TSCtr	Other			
Layering and Model File Naming	Assist	Develop & Publish	Assist	N/A		Consensus 1997	
Drawing set organization and Sheet File Naming	Develop & Publish	Review	Assist	N/A		Consensus 1997	
Sheet organization	Develop & Publish	Assist	Assist	N/A		Consensus 1997	
Schedules (finish, etc.)	Develop &	Review	Review	N/A		Consensus 1997	

	Publish				
Plotting guidelines (Color, Line Weights, and Pen Assignments)	Review	Review	Assist & Publish	Coast Guard Develop	Consensus 1997
Drafting conventions including Notations, Symbols, Diagrams, Scale, and Line Types	Develop & Publish	Assist	Develop	Coast Guard & SMACNA	Consensus 1998
Attributes	Review	Review	Develop & Publish	IAI, Vendors, trade associations. Develop & Publish	Consensus TBD

This document is not intended to be legally binding or set forth any agreements beyond its intended scope of forming the basis of agreement to work together in the best of the U.S. building and construction community and the nation.